

## **ACTION ITEMS**

### **PARKING and TRAFFIC SAFETY COMMITTEE MEETING**

8:00 A.M. – January 5, 2017  
City Hall – Eileen Dondero Foley Council Chambers

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**MEMBERS PRESENT:** Brad Lown, Chairman; Nancy Colbert Puff, Deputy City Manager; Peter Rice, Public Works Director; James Heinz, Deputy Fire Chief; Frank Warchol, Police Captain Members; Ted Gray, Ronald Cypher, Harold Whitehouse, Shari Donnermeyer; Mary Lou McElwain, Alternate Member

**ALSO PRESENT:** Eric Eby, Parking and Transportation Engineer  
Joey Giordano, Parking Manager  
Juliet Walker, Assistant Planning Director

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**Action Items requiring an immediate ordinance during the next Council meeting:**  
None

**Temporary Action Items requiring an ordinance during the annual omnibus:**

**Action Item: VIII.D** – To restrict truck traffic on Greenleaf Avenue between Lafayette Road and Route 1 Bypass.

1. Brad Lown voted Chairman for the calendar year 2017.
2. Ted Gray voted Vice-Chairman for the calendar year 2017.
3. Accepted and placed on file the December 1, 2016 meeting minutes.
4. Accepted and placed on file the financial report dated January 2017.
5. Public Comment: Five Speakers: Wes Tator, Rick Becksted, Ramona Charland, Roland Cote, Paula Anne Chalfin
6. (VII.A.) **Action Item:** Request for two 15-minute parking spaces near Optima Bank & Trust at 143 Daniel Street, and removal of 15 minute space on Bow Street. – **VOTED to direct staff to conduct a comprehensive review of the 15-minute parking spaces in the downtown and report back at the February meeting.**

7. (VII.B.) **Action Item:** Request for one 15-minute parking space near Profile Coffee Bar at 15 Portwalk Place. – **VOTED to direct staff to report back at the February meeting.**
8. (VIII.A.) **Action Item:** Report back on request for traffic signal at intersection of Middle Street and Union – **VOTED staff to research interim measures regarding parking and sight line issues prior to the implementation of the bicycle lane project.**
9. (VIII.B.) **Action Item:** Report back on request for 4-way STOP sign control at Thornton Street and Burkitt Street. – **VOTED to approve an All-Way STOP at the intersection of Thornton Street and Burkitt Street.**
10. (VIII.C.) **Action Item:** Report back on request for one-way flow on Meeting House Hill Road. – **VOTED to maintain the current two-way traffic flow pattern on Meeting House Hill Road.**
11. (VIII.D.) **Action Item:** Report back on request for truck restriction on Greenleaf Avenue between Lafayette Road and Route 1 Bypass. – **VOTED to restrict truck traffic on Greenleaf Avenue between Lafayette Road and Route 1 Bypass.**
12. Public Comment: Three Speakers: Rick Becksted and Wes Tator.  
Rick Chellman made a presentation. **VOTED staff to report back on recommendations presented by Mr. Chellman at a later date.**
13. Miscellaneous: Quarterly Accident Report for 09/28/2016 to 12/28/2016
14. Adjournment – At 9:15 a.m., **VOTED** to adjourn.

Respectfully submitted by:

Amy Chastain  
Secretary to the Committee