

PORTSMOUTH SCHOOL DEPARTMENT

ADDEMDUM NUMBER 1:

RFP No. 18-17

SPECIAL NEEDS STUDENT TRANSPORTATION SERVICES FOR THE PORTSMOUTH SCHOOL DEPARTMENT

Issued: October 24, 2016

This Addendum forms part of the original document marked RFP#18-17 Special Needs Student Transportation Services for the Portsmouth School Department.

1) **The following questions were asked and answered:**

Q: Is it possible to reduce insurance limits to be more competitive?

A: Requirements of insurance coverage under **Specification 26** have been revised as follows:

General Liability

Each occurrence: **\$5,000,000**

Damage to rented premises (each occurrence): \$1, 000,000

Medical Expenses (any one person): \$50,000

Personal and Advertising Injury: **\$5,000,000**

General Aggregate: **\$5,000,000**

Products – Completed Operations Aggregate: **\$5,000,000**

Sexual Misconduct and Molestation: \$1,000,000 **per occurrence, \$2,000,000 aggregate.**

This can be either a separate policy or as an endorsement to the General Liability. If endorsed on the General Liability, it must be clearly stated that the Automobile exclusion on the General Liability policy does not apply to this coverage.

Automobile Liability - Combined Single Limit (each accident): **\$5,000,000**

Workers' Compensation - WC Statutory Limits

Employer's Liability - Each accident: **\$1,000,000**

Disease-each employee: **\$1,000,000**

Disease-policy limit: **\$1,000,000**

Limits may be provided as direct/per occurrence limits or as a combination of per occurrence and umbrella.

Q: Are there right-side boarding restrictions?

A: All attempts are made to avoid having students cross streets. Also for safety purposes, efforts are made to avoid buses having to back up at any time while students are on board.

Q: Could you provide the addresses of the students currently serviced?

A: Due to the yearly changes in transportation and increased privacy concerns, we do not publish Special Education transportation routes. These routes are responsible for picking up students throughout the city of Portsmouth.

Q: Would you please provide current pricing?

A: Currently, Special Education transportation is billed at \$202.81 per bus, per day.

2) Included as part of this Addendum is the Price Proposal Form.

3) The Pre-Proposal Meeting Attendees sign-in sheet is attached.

All else remains unchanged.

Please acknowledge this Addendum within your proposal. Failure to do so may subject a bidder to disqualification.

PRICE PROPSAL FORM**TO BE SUBMITTED WITH PROPOSAL**

Pursuant to the Specifications issued by the Portsmouth School Department, the undersigned proposes to provide the services as described herein at the following rates:

A. Home-to-School Transportation Services:**Scenario 1: Status Quo**

School Name	Start Time	End Time
Dondero School – PEEP Program	9:00	12:00
Dondero School	8:40	3:15
Little Harbour School	8:40	3:15
New Franklin School	8:20	2:40
Portsmouth Middle School	7:30	2:11
Portsmouth High School	7:30	2:30
Robert J. Lister Academy	8:20	2:30

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Capacity of Bus					
Number of Buses					
Rate Per Bus	\$	\$	\$	\$	\$
Total for All Buses	\$	\$	\$	\$	\$

Scenario 2: Later Start Times for Portsmouth Middle School and Portsmouth High School; Status Quo for Elementary Schools

School Name	Start Time	End Time
Dondero School – PEEP Program	9:00	12:00
Dondero School	8:40	3:15
Little Harbour School	8:40	3:15
New Franklin School	8:20	2:40
Portsmouth Middle School	8:20	3:00
Portsmouth High School	8:20	3:15
Robert J. Lister Academy	8:20	2:30

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Capacity of Bus					
Number of Buses					
Rate Per Bus	\$	\$	\$	\$	\$
Total for All Buses	\$	\$	\$	\$	\$

Scenario 3: Later Start Times for Portsmouth Middle School and Portsmouth High School; Earlier Start Times for Elementary Schools

School Name	Start Time	End Time
Dondero School – PEEP Program	9:00	12:00
Dondero School	7:30	2:05
Little Harbour School	7:30	2:05
New Franklin School	7:30	1:50
Portsmouth Middle School	8:20	3:00
Portsmouth High School	8:20	3:15
Robert J. Lister Academy	8:20	2:30

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Capacity of Bus					
Number of Buses					
Rate Per Bus	\$	\$	\$	\$	\$
Total for All Buses	\$	\$	\$	\$	\$

Propane Alternative

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Rate per Bus	\$	\$	\$	\$	\$

B. Monitors:

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Bus Monitor – Rate per Hour	\$	\$	\$	\$	\$

C. Field and Athletic Trips And Late Buses:

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
77/78 Passenger Bus					
Field Trips					
Rate per Hour	\$	\$	\$	\$	\$
Athletic Trips					
Rate per Hour	\$	\$	\$	\$	\$

D. Software/GPS

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Rate per Year	\$	\$	\$	\$	\$

E. Fuel Adjustment Clause

	2017-2018
Lower Price	\$
Upper Price	\$

Submitted this _____ day of _____, 2016

Contractor: _____

Name: _____

Title: _____

