

PORTSMOUTH SCHOOL DEPARTMENT

ADDEMDUM NUMBER 1:

RFP No. 19-17

STUDENT TRANSPORTATION SERVICES FOR THE PORTSMOUTH SCHOOL DEPARTMENT

Issued: October 24, 2016

This Addendum forms part of the original document marked RFP#19-17 Student Transportation Services for the Portsmouth School Department.

1) The following questions were asked and answered:

Q: With regard to fuel requirements, is clean diesel accepted?

A: Regarding fuel requirements, please refer to **Specification 13**:

DIESEL FUEL: The School Department requires all diesel-powered buses to use biodiesel fuel or provide engines with specifications that result in equivalent environmental benefit.

Q: Is it possible to reduce insurance limits to be more competitive?

A: Requirements of insurance coverage under **Specification 26** have been revised as follows:

General Liability

Each occurrence: **\$5,000,000**

Damage to rented premises (each occurrence): \$1, 000,000

Medical Expenses (any one person): \$50,000

Personal and Advertising Injury: **\$5,000,000**

General Aggregate: **\$5,000,000**

Products – Completed Operations Aggregate: **\$5,000,000**

Sexual Misconduct and Molestation: \$1,000,000 **per occurrence, \$2,000,000 aggregate.**

This can be either a separate policy or as an endorsement to the General Liability. If endorsed on the General Liability, it must be clearly stated that the Automobile exclusion on the General Liability policy does not apply to this coverage.

Automobile Liability - Combined Single Limit (each accident): **\$5,000,000**

Workers' Compensation - WC Statutory Limits

Employer's Liability - Each accident: **\$1,000,000**

Disease-each employee: **\$1,000,000**

Disease-policy limit: **\$1,000,000**

Limits may be provided as direct/per occurrence limits or as a combination of per occurrence and umbrella.

Q: Is the required percentage of the Performance Bond negotiable?

A: The required percentage of the Performance Bond indicated is in **Specification 4**. Proposals should point out expected deviations from the norm. Please highlight any concerns and cost considerations with this requirement.

Q: Is there flexibility in the location of the bus operation center?

A: Flexibility of the bus storage location is explained in **Specification 20** as follows:

STORAGE OF BUSES: The Contractor's facility for dispatch and bus parking shall be located within the Portsmouth City limits. The Contractor is responsible for providing secure and adequate parking for all buses when not in service. The Contractor shall supply with its proposal the address of all locations that shall be utilized in the performance of this Contract. The School Department reserves the right to inspect these locations at any time during the term of the Contract.

The designated transportation facility must accommodate parking for the buses to be utilized under this contract (both route and spare), plus the facility must house the management personnel and drivers assigned to this contract.

The superintendent may waive this requirement provided the Contractor can meet all its contractual requirements including vehicle availability, route and time schedules.

Please not any exceptions in your proposal.

Q: Would you please provided current pricing?

A: Currently, transportation is billed at \$310.00 per bus, per day; \$20.50 per hour for monitors; \$47.5 per hour for field trips.

2) Included as part of this Addendum is the Price Proposal Form.

3) The Pre-Proposal Meeting Attendees sign-in sheet is attached.

All else remains unchanged.

Please acknowledge this Addendum within your proposal. Failure to do so may subject a bidder to disqualification.

PRICE PROPSAL FORM

TO BE SUBMITTED WITH PROPOSAL

Pursuant to the Specifications issued by the Portsmouth School Department, the undersigned proposes to provide the services as described herein at the following rates:

A. Home-to-School Transportation Services:

Scenario 1: Status Quo

School Name	Start Time	End Time	Current Number of Buses Used
Dondero School	8:40	3:15	6
Little Harbour School	8:40	3:15	4
New Franklin School	8:20	2:40	4
Portsmouth Middle School	7:30	2:11	11
Portsmouth High School	7:30	2:30	9
Robert J. Lister Academy	8:20	2:30	1

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Capacity of Bus					
Number of Buses					
Rate Per Bus	\$	\$	\$	\$	\$
Total for All Buses	\$	\$	\$	\$	\$

Scenario 2: Later Start Times for Portsmouth Middle School and Portsmouth High School; Status Quo for Elementary Schools

School Name	Start Time	End Time
Dondero School	8:40	3:15
Little Harbour School	8:40	3:15
New Franklin School	8:20	2:40
Portsmouth Middle School	8:20	3:00
Portsmouth High School	8:20	3:15
Robert J. Lister Academy	8:20	2:30

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Capacity of Bus					
Number of Buses					
Rate Per Bus	\$	\$	\$	\$	\$
Total for All Buses	\$	\$	\$	\$	\$

Scenario 3: Later Start Times for Portsmouth Middle School and Portsmouth High School; Earlier Start Times for Elementary Schools

School Name	Start Time	End Time
Dondero School	7:30	2:05
Little Harbour School	7:30	2:05
New Franklin School	7:30	2:05
Portsmouth Middle School	8:20	3:00
Portsmouth High School	8:20	3:15
Robert J. Lister Academy	8:20	2:30

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Capacity of Bus					
Number of Buses					
Rate Per Bus	\$	\$	\$	\$	\$
Total for All Buses	\$	\$	\$	\$	\$

Propane Alternative

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Rate per Bus	\$	\$	\$	\$	\$

B. Monitors:

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Bus Monitor – Rate per Hour	\$	\$	\$	\$	\$

C. Field and Athletic Trips And Late Buses:

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
77/78 Passenger Bus					
Field Trips					
Rate per Hour	\$	\$	\$	\$	\$
Athletic Trips					
Rate per Hour	\$	\$	\$	\$	\$
Late Bus					
Rate per Hour	\$	\$	\$	\$	\$

D. Software/GPS

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Rate per Year	\$	\$	\$	\$	\$

E. Fuel Adjustment Clause

	2017-2018
Lower Price	\$
Upper Price	\$

Submitted this _____ day of _____, 2016

Contractor: _____

Name: _____

Title: _____

