

**ADDENDUM #1
December 7, 2009**

RFQ #24-10

**Request for Qualifications
Portsmouth African Burying Ground - Fundraising Services
City of Portsmouth**

**This Addendum forms part of the original document marked: RFQ #24-10,
Portsmouth African Burying Ground - Fundraising Services**

The following questions have been asked and answered.

The questions are in bold and the answers are italicized.

Question #1: Is the City of Portsmouth the legal entity that will receive the contributions?

The City of Portsmouth anticipates establishing a trust to accept contributions for this project.

Question #2: Are there any interested volunteer or charitable groups that will be involved in this project? Will City employees take an active role in recruiting volunteers and/or soliciting contributions?

The African Burying Ground Committee will guide the fundraising strategy. Two City staff members serve in an ex-Officio capacity on the Committee. The work of the consultant will be overseen by City staff. City staff will not be involved in soliciting donations, but may prepare some grant applications.

Question #3: Does the City anticipate determining a specific fundraising goal before the fundraising campaign begins?

Yes.

Question #4: The RFQ requests hourly rate information. Will the contract be structured on a per hour basis?

No. The contract terms will be negotiated after a firm is selected. The contract amount will be for a lump sum.

Please acknowledge receipt of this addendum within your RFQ, failure to do so may subject a respondent to disqualification.

End of Addendum #1