

City of Portsmouth
Portsmouth, New Hampshire
Department of Public Works
“Sale of Surplus Water Meters”
Bid #78-15

INVITATION TO BID

Sealed bid proposals, plainly marked, Sale of Surplus Water Meters Bid # 78-15 on the outside of the mailing envelope as well as the sealed bid envelope, addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, New Hampshire, 03801, will be accepted until **2:30 p.m., July 9, 2015** at which time all bids will be publicly opened and read aloud.

The lot of water meters range in size from 5/8” to 6” and the weight is no less than 6,560 lbs. for the lot. The City will only accept bids for the total lot. The lot of water meters is sold as is.

The lot of water meters can be viewed Monday through Friday, from 7:30 a.m., until 3:00 p.m. at the Department of Public Works, 680 Peverly Hill Road, Portsmouth, NH. The lot is located near the salt shed. For more information, please feel free to contact Jim Tow, General Foreman at (603) 812-9174.

Award will be made to the highest bidder. The Notice of Award will be issued and payment in full must be received not later than ten (10) business days from the date of Notice of Award. Payment will be accepted only via cash or certified check made payable to the City of Portsmouth. Bidders are required to provide a contact email address and phone number, as the Notice of Award will be issued promptly. If a bidder does not have an email address, a contact phone number will suffice.

The lot of water meters must be removed from the premises within fifteen (15) business days from the date of the Notice of Award or payment may be forfeited. Once payment is made, the sale is final and no refund or return will be allowed.

Bid packages may be obtained from the City’s web site: www.cityofportsmouth.com/finance/purchasing.htm, by contacting the Finance/Purchasing Department on the third floor at the above address, or by calling the Purchasing Coordinator at 603-610-7227.

The City of Portsmouth reserves the right to reject any or all bids, to waive technical or legal deficiencies, and to accept any bid that it may deem to be in the best interest of the City.

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TERMS AND CONDITIONS

The lot of water meters offered for sale, described below, is to be sold as is, where is, as shown and without warranties or guarantees either expressed or implied. The sale shall be FOB the premises where located.

The lot of water meters can be viewed Monday through Friday, from 7:30 a.m., until 3:00 p.m. at the Department of Public Works, 680 Peverly Hill Road, Portsmouth, NH. The lot is located near the salt shed. For more information, please feel free to contact Jim Tow, General Foreman at (603) 812-9174.

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The lot of water meters must be removed from the premises within fifteen (15) business days from the date of the Notice of Award or payment may be forfeited. Once payment is made, the sale is final and no refund or return will be allowed.

Addenda to this bid document, if any, including written answers to questions, will be posted on the City of Portsmouth website at <http://www.cityofportsmouth.com/finance/purchasing.htm> under the project heading. Addenda and updates will NOT be sent directly to bidders. Bidders submitting a bid should check the web site daily for addenda and updates after the release date. Bidders should print out, sign and return addenda with the proposal. Failure to do so may result in disqualification.

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Bid Proposal Form

The undersigned submits the following bid to purchase the lot of water meters in accordance with the terms and condition of sale outlined in this bid document. Bidders shall specify amount both words and in figures. If there is a discrepancy between prices written in words and those written in figures, the prices written in words shall govern. The lot of surplus water meters is sold as is, where is, as shown:

Total for Lot of Surplus Water Meters:

\$ _____ \$ _____
Bid amount in words Bid amount in figures

Submitted by: _____
Print Name

Signature _____

Company Name (if applicable) _____

Address: _____

City/State/Zip: _____

Telephone: _____

Fax Number: _____

E-mail Address:
