

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH

DATE: MONDAY, MARCH 16, 2020

TIME: 7:00 pm

AN ANTICIPATED NON-PUBLIC SESSION WILL BE HELD AT THE END OF THE CITY COUNCIL MEETING RE: MCINTYRE – RSA 91-A:3, II (e)

- I. 6:00PM WORK SESSION – SAGAMORE AVENUE SEWER EXTENSION - **POSTPONED**
- II. PUBLIC DIALOGUE SESSION *[when applicable – every other regularly scheduled meeting]* - **N/A**
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE

- VII. ACCEPTANCE OF MINUTES – JANUARY 28, 2020

- VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS - **POSTPONED**
 - Recognition of 5th Grade Little Harbour School student Aadhavan “Addy” Veerendra, winner of the NH Spelling Bee with Principal Lawson and Spelling Bee Club teacher Molly Green

- IX. PUBLIC COMMENT SESSION - **POSTPONED**

- X. PUBLIC DIALOGUE SUMMARY *[when applicable]* - **N/A**

- XI. PUBLIC HEARING AND VOTES ON ORDINANCES AND/OR RESOLUTIONS - **POSTPONED**
 - A. First reading of Ordinance amending Chapter 7, Article I, Section 7.105 C – Designated Motorcycle Parking Area (***Sample motion – move to pass first reading and schedule a public hearing and second reading at the April 6, 2020 City Council meeting***)

- XII. MAYOR BECKSTED
 1. Appointments to be Considered:
 - Appointment of Beth Margeson to the Conservation Commission as an Alternate
 - Reappointment of Jessica Blasko to the Conservation Commission
 - Reappointment of Allison Tanner to the Conservation Commission
 - Reappointment of Jackie Cali-Pitts to the Recreation Board
 - Reappointment of Lisa Louttit to the Recreation Board
 2. *Appointments to be Voted:
 - Reappointment of Barbara McMillan to the Conservation Commission
 - Reappointment of William Townsend to the Peirce Island Committee
 - Reappointment of John Simon to the Peirce Island Committee
 - Appointment of Kara Rodeneizer to the Portsmouth Housing Authority
 - Reappointment of Robin Pickering to the Portsmouth Housing Authority – Resident Member

- Appointment of David Cosgrove to the Citywide Neighborhood Committee
 - Appointment of Mark Syracuse to the Citywide Neighborhood Committee
3. *Establish Committee for Negotiations Re: Boyle

XIII. CITY COUNCIL MEMBERS

A. ASSISTANT MAYOR

SPLAINE

1. *Jones Avenue Landfill
2. *Coronavirus Planning and Preparation – and Observations/Concerns from Economic Development Commission meeting of Friday, March 6, 2020

B. COUNCILOR McEACHERN

1. *Creation of a Subcommittee comprised of 2 Council members and 4 residents selected by the Mayor and approved by the Council to discuss current ADU Approval process and ways to improve

C. COUNCILOR WHELAN

1. *McIntyre Subcommittee Report

D. COUNCILOR KENNEDY

1. Impact Fees
I would recommend the following suggestions to support The City of Portsmouth's Infrastructure:
 For projects over two units the following impact fees would apply:
 1-Bedroom or 1,000 sq. ft. or less \$25,000/unit
 2-Bedrooms or 1,500 sq. ft. or less \$50,000/unit
 3-Bedrooms or 2,000 sq. ft. or less \$75,000/unit
 4-Bedrooms or 2,500 sq. ft. or less \$100,000/unit
 5-Bedrooms or 3,000 sq. ft. or less \$125,000/unit
 The following motion I will be making:
(Sample motion – move to have the City Manager, Legal Staff, Fees Committee and Planning Board Review and Report Back on the suggested Impact Fees by the April 20, 2020 City Council meeting. I would also encourage other suggestions from these groups on Impact Fees with a Report Back on April 20, 2020)

E. COUNCILOR HUDA

1. Annual Budget Spending Request by Department

| |
|---|
| Does that mean the Department Manager has the ability to spend those dollars on anything as long as they stay within the budget dollars appropriated to them? |
|---|

(Sample motion – move to request a report back from the City Manager on the following: (In a language & format that can be understood by all City residents)
 - ***To Clarify the dollar limit spending authority granted to different positions (i.e. Directors, Department Managers, City Purchasing Agent, City Manager)***

- **To discuss if there is a dollar limit restriction on the City Department Directors or Managers ability to transfer dollars among the various line items in their appropriated budgets. Do these transfers require the approval of either the Finance Director or City Manager.**
 - **Please include references to source documentation that authorizes such dollar limits.**
 - **Please include a discussion on the various controls applied to the above.**
2. To Clarify the City Managers, Interpretation of Section 7.23 Information Technology Management of the City Charter as it relates to the Information Technology section of the Administrative Code?
 - **Is there any conflict?**
 - **Based on the interpretation of the above, is the City following the City Charter or the Administrative Code?**

XIV. APPROVAL OF GRANTS/DONATIONS

1. Acceptance of Donations to the Portsmouth Police Department:
 - Mr. Gormley and Ms. Inguchi in support of Portsmouth Police Department – \$1,000.00
 - Ms. Marchi in support of Police Explorer Cadets - \$20.00

(Sample motion – move to accept and approve the donations for the Police Department as presented)
2. Acceptance of Grant from the NH Department of Safety for Night Vision Equipment - \$37,500.00 ***(Sample motion – move to accept and approve the grant for the Police Department as presented)***

XV. CITY MANAGER’S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager’s Items Which Require Action:

1. Market Street Property Purchase from NH Department of Transportation - **POSTPONED**
2. Report Back from Planning Regarding 27 Thaxter Road - **POSTPONED**
3. Foundry Place Agreements and Easements
4. Request to Establish a Work Session Regarding Prescott Park
5. Request to Renew Seacoast Growers’ Association (Farmer’s Market) Proposed 2020 License Agreement
6. Request for Public Hearing Regarding Bonding of Fire Apparatus
7. Request to Establish Public Hearing Regarding Petition for Discontinuance of a Portion of Cate Street Connector Road - **POSTPONED**

XVI. CONSENT AGENDA

- A. Request for License to Install Projecting Sign for owner Harrison Schoaneu of Fresh House for property located at 76 Congress Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- B. Request for License to Install Projecting Sign for owner Nuttaya Nicholas of 5 Thai Bistro for property located at 40 Pleasant Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- C. Letter from Monte Bohanan, Portsmouth Halloween Parade, requesting permission to hold the 26th Annual Portsmouth Halloween Parade on Saturday, October 31, 2020 at 7:00 p.m. (***Anticipated action – move to refer to the City Manager with authority to act***)

XVII. PRESENTATIONS & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Email Correspondence (***Sample motion – move to accept and place on file***)
- B. *Report from the City's Health Department regarding Covid-19
- C. Letter from Marc Stettner Re: Designated Motorcycle Moped Parking Area

- D. Letter from Craig M. Steigerwalt Re: Petition for Release of Interest in Paper Street contiguous to 276 Dennett Street (Tax Map 143, Lot 13) pursuant to RSA 231:51 and 231:52 (**Sample motion – move to refer to the Planning Board for report back**)
- E. Letter from Attorney Daniel C. Hoefle Re: Request for Release of Paper Street Pursuant to NH RSA 231:51 and 231:52 – 294 Dennett Street (Tax Map 143, Lot 26) (**Sample motion – move to refer to the Planning Board for report back**)
- F. Letter from Seth Levine regarding the Middle Street Bike Lanes (**Sample motion – move to accept and place on file**)
- G. Letter from Jim Fernald regarding proposed dock on 21 Fernald Court
- H. Background Information from Deb & Ken Jennings on 27 Thaxter Road

XVIII. CITY MANAGER’S INFORMATIONAL ITEMS

- 1. Market Street Pedestrian Bridge
- 2. *Questions from Councilor Huda from the 3/2/20 City Council meeting
- 3. Memorandum on Consultants, Contracts and Purchases over \$10,000.00

XIX. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XX. ADJOURNMENT [at 10:00 p.m. or earlier]

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**

** Indicates verbal report*