

**PARKING and TRAFFIC SAFETY COMMITTEE**  
PORTSMOUTH, NEW HAMPSHIRE

**CITY HALL CONFERENCE ROOM A**  
CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

*Members of the public also have the option to join the meeting over Zoom.  
(See below for more details) \**

**8:30 AM**

**September 5<sup>th</sup>, 2024**

**AGENDA**

**I. CALL TO ORDER**

**II. ATTENDANCE**

**III. FINANCIAL REPORT**

**IV. PUBLIC COMMENT (15 MINUTES)**

This is the time for all comments on any of the agenda items or non-agenda items.

**V. PRESENTATIONS**

Proposed Congress Street modifications between Chestnut Street and Maplewood Avenue, by DPW.

**VI. NEW BUSINESS**

*(No public comment during Committee discussion without Committee approval.)*

- A.** Congress Street, proposal to reconfigure section of Congress Street between Chestnut Street and Maplewood Avenue, to reduce number of lanes and widen sidewalk. **Sample Motion: Move to approve proposed changes to Congress Street between Chestnut Street and Maplewood Avenue.**
- B.** Portwalk Place, request to renew annual valet parking license agreement for Portwalk HI LLC, by business owner. **Sample Motion: Move to approve renewal of annual valet license agreement for Portwalk HI LLC.**
- C.** Portwalk Place, request to renew annual valet parking license agreement for Parade Residence Hotel LLC, by business owner. **Sample Motion: Move to approve renewal of annual valet license agreement for Parade Residence Hotel LLC.**
- D.** Middle Street, request to remove parking at intersection with Cass Street, by resident. **Sample Motion: Move to schedule site visit and discuss at next meeting.**
- E.** Hill Street, request for signage to address vehicles turning around in private street at end of Hill Street. **Sample Motion: Move to approve installation of DEAD END sign on Hill Street at Autumn Street intersection.**
- F.** City Ordinances, Chapter 7, Vehicles, Traffic and Parking, proposed changes to Section 7.1004 Towing or Immobilization of Motor Vehicles for Non-Payment of Parking Fines, requested by DPW. **Sample Motion: Move to approve changes to Section 7.1004 as presented.**
- G.** Hancock Street at Washington Street, request for all-way stop, by resident. **Sample Motion: Move to schedule site visit and refer to staff for further evaluation and report back.**

**VII. OLD BUSINESS**

- A. Greenleaf Avenue, report back on public meeting for sidewalks and traffic calming.
- B. McDonough Street, request for all-way stop control at intersection with Langdon Street, by residents. **Sample Motion: Move to approve installation of STOP signs on McDonough Street to create all-way stop control at intersection with Langdon Street.**

**VIII. INFORMATIONAL**

- A. Police monthly accident report
- B. City road construction projects update
- C. Proposed state legislation update
- D. Seacoast Greenway Rail Trail rules

**IX. MISCELLANEOUS**

**X. ADJOURNMENT**

*\*Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:*

[https://us06web.zoom.us/webinar/register/WN\\_ThgXCsqKQcCQAKkKqDpQ1w](https://us06web.zoom.us/webinar/register/WN_ThgXCsqKQcCQAKkKqDpQ1w)

After registering, you will receive a confirmation email containing information about joining the webinar.

# Unaudited

<b>Percentage of Fiscal Year Complete</b> <b>8.33%</b>
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Preliminary  
Totals Thru  
July 31, 2024

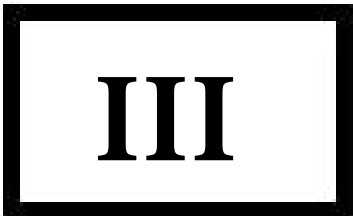
	Total	Budgeted	% of Budget
FY 25			
Parking Meter Fees	518,843.05	4,400,000.00	12%
Meter Space Rental	15,380.00	160,000.00	10%
Meter In Vehicle	0.00	0.00	0%
EV Charging Stations	1,953.54	17,500.00	11%
Parking-Area Service Agreements	0.00	52,000.00	
High Hanover Transient	243,001.07	2,350,000.00	10%
High Hanover Passes	119,075.00	1,168,800.00	10%
Foundry Place Transient	58,009.21	430,000.00	13%
Foundry Place Passes	44,060.00	523,500.00	8%
Parking Sign Permit	0.00	0.00	
HH Pass Reinstatement	15.00	750.00	2%
Foundry Pass Reinstatement	60.00	750.00	8%
Parking Violations	111,370.00	1,000,000.00	11%
Immobilization Administration Fee	300.00	6,000.00	5%
Summons Admin Fee	0.00	0.00	0%
<b>Total FY 24</b>	<b>1,112,066.87</b>	<b>10,109,300.00</b>	<b>11%</b>

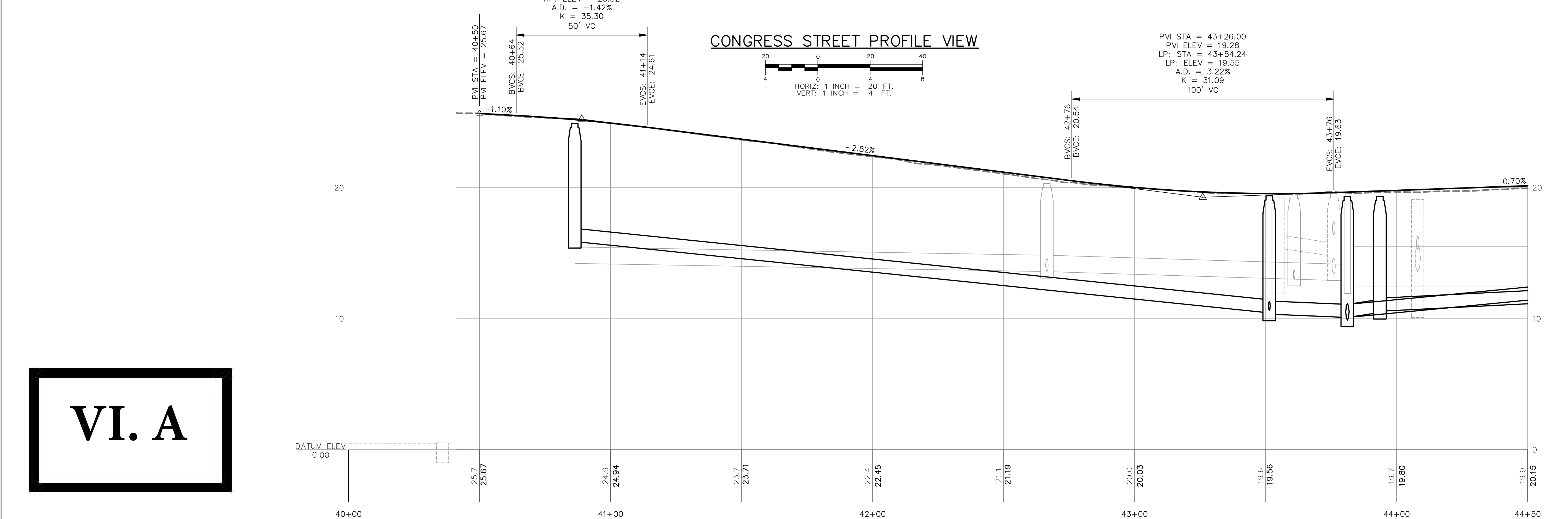
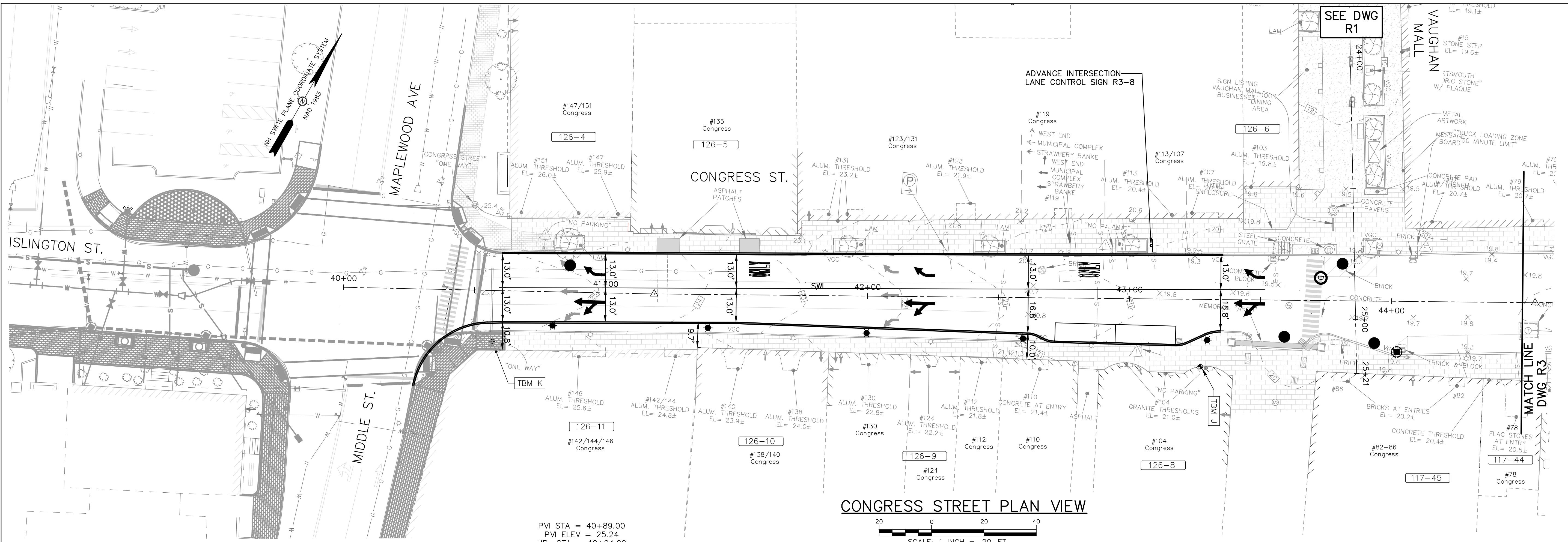
<b>BUDGETED</b>	
7,609,300	75% Transfer to Parking Fund
2,500,000	25% Funds Remaining in Gen Fund
<b>10,109,300</b>	<b>Total Parking Revenue</b>

<b>III</b>
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### City of Portsmouth Parking Division - EoY Figures -**FY23** v **FY24**

ACCOUNT TITLE	<b>FY23</b> YtD REVENUE	<b>FY24</b> YtD REVENUE	YoY Delta	% YoY Delta
PARKING METER FEES	4,189,513.27	4,629,493.80	439,980.53	11%
METER SPACE RENTAL	226,450.00	183,435.00	(43,015.00)	-19%
EV CHARGING STATION	16,959.41	21,267.02	4,307.61	25%
PARKING-AREA SERVICE AGRE	32,208.80	42,520.00	10,311.20	32%
FOUNDRY PL TRANSIENT	422,563.41	478,709.37	56,145.96	13%
FOUNDRY PL PASSES	482,150.08	530,557.36	48,407.28	10%
HIGH HANOVER TRANSIENT	2,357,141.41	1,993,810.93	(363,330.48)	-15%
HIGH HANOVER PASSES	1,239,062.34	1,088,839.25	(150,223.09)	-12%
HH PASS REINSTATEMENT	660.00	285.00	(375.00)	-57%
FOUNDRY PL PASS REINSTATE	1,149.75	1,470.00	320.25	28%
PARKING VIOLATIONS	1,153,790.28	1,377,948.45	224,158.17	19%
IMMOBILIZATION ADMIN FEE	5,700.00	11,475.00	5,775.00	101%
	<b>10,127,348.75</b>	<b>10,359,811.18</b>	<b>232,462.43</b>	<b>2%</b>





**VI. A**

ISSUE FOR	By	Date	REVISIONS	NO.
BIDDING				
CONSTRUCTION				
RECORD DRAWING				
APPROVED				
DESIGNED				
CHECKED				
DATE	8/5/2024			
PROJECT NO.	2542			
BOOK NO.	2542			
DWG. ID	2542_phase			
SCALE				

**60% SUBMITTAL**

NOT FOR CONSTRUCTION

25 Vaughan Mall, Portsmouth, N.H. 03801  
Tel. 603-436-6192 Fax. 603-431-4733

DWG NO	R2	SHEET	OF 30
<b>CONGRESS STREET ROAD LAYOUT, PLAN &amp; PROFILES</b> <b>FLEET ST. AREA RECONSTRUCTION - PHASE 2A</b> <b>CITY OF PORTSMOUTH</b> <b>PORTSMOUTH, NEW HAMPSHIRE</b>			



Maplewood Avenue

Vaughan Mall

Congress Street

Islington Street

13'  
13'

10'

Shift curbing 4 feet into street, to provide 10-foot wide sidewalk and two 13-foot travel lanes on Congress Street.

Two proposed parking spaces

Chestnut Street

Middle Street

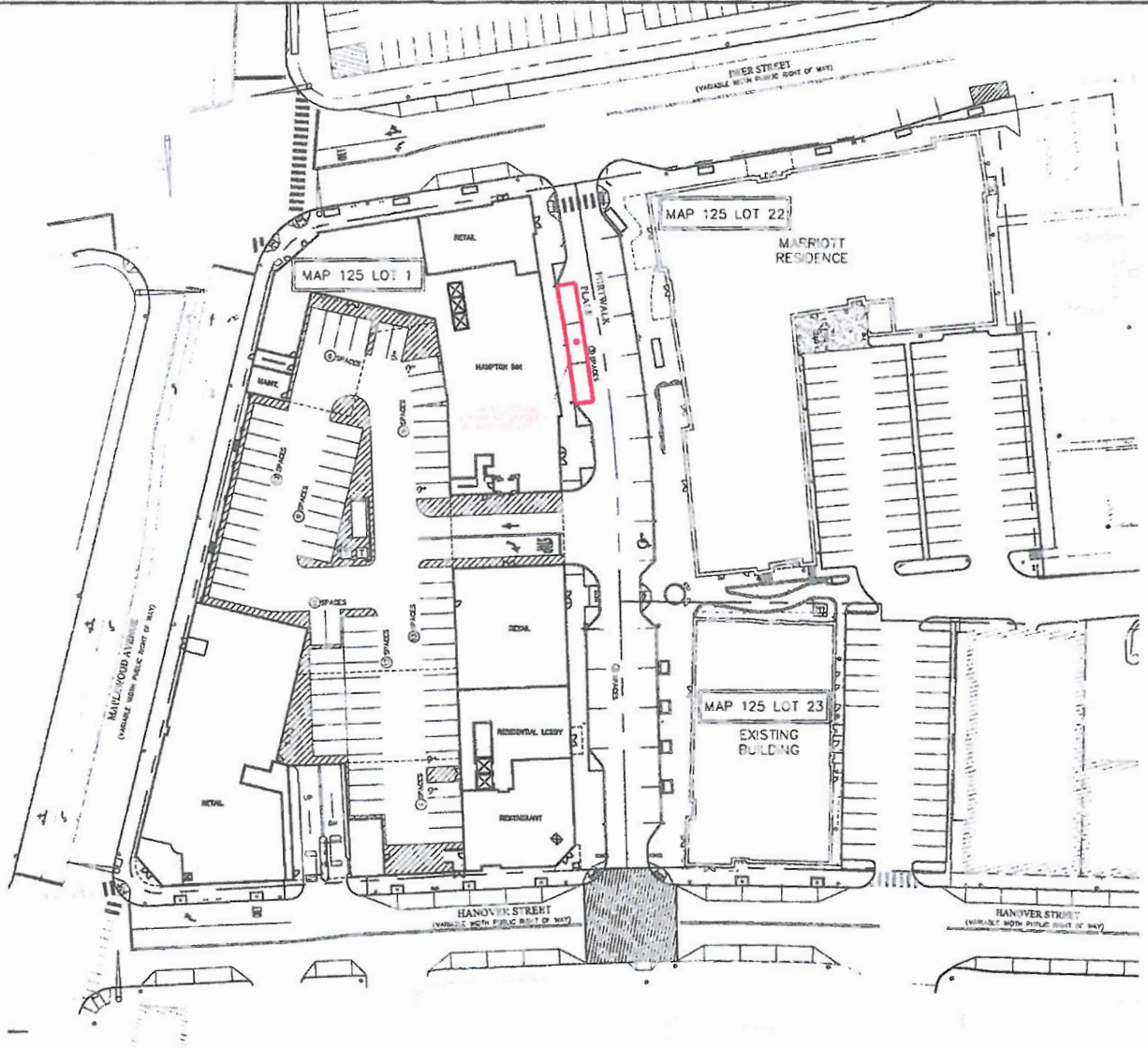
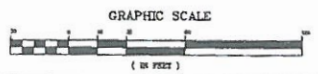
VI. A

**PREVIOUS APPROVALS**

1. CITY OF PORTSMOUTH PLANNING BOARD FOR "SITE REVIEW APPROVAL FOR PROPERTY LOCATED AT 195 HANOVER STREET" DATED: JULY 31, 2007
2. CITY OF PORTSMOUTH PLANNING BOARD FOR "FINAL SUBMISSION APPROVAL FOR PROPERTY LOCATED AT 195 HANOVER STREET PROPOSED LOT #1" DATED: AUGUST 29, 2009
3. CITY OF PORTSMOUTH PLANNING BOARD FOR "SITE REVIEW APPROVAL FOR PROPERTY LOCATED AT 195 HANOVER STREET PROPOSED LOT #1" DATED: SEPTEMBER 22, 2008
4. CITY OF PORTSMOUTH PLANNING BOARD FOR "SITE REVIEW APPROVAL FOR PROPERTY LOCATED AT 195 HANOVER STREET PROPOSED LOT #2" DATED: SEPTEMBER 22, 2008
5. CITY OF PORTSMOUTH PLANNING BOARD FOR "SITE REVIEW APPROVAL FOR PROPERTY LOCATED AT 195 HANOVER STREET (LOT #3)" DATED: MARCH 22, 2010
6. CITY OF PORTSMOUTH PLANNING BOARD FOR "ADMINISTRATIVE APPROVAL FOR AMENDMENT TO APPROVED SITE PLAN PROPERTY LOCATED AT 195 DEER STREET (PORTWALK, LOT 1)" DATED: APRIL 30, 2010
7. CITY OF PORTSMOUTH PLANNING BOARD FOR "ADMINISTRATIVE APPROVAL FOR AMENDMENT TO APPROVED SITE PLAN PROPERTY LOCATED AT 195 HANOVER STREET (PORTWALK, LOT 2)" DATED: APRIL 30, 2010
8. CITY OF PORTSMOUTH PLANNING BOARD FOR "AMENDED SITE PLAN APPROVAL FOR PROPERTY LOCATED AT 195 HANOVER STREET (LOT 2)" DATED: MAY 24, 2010
9. CITY OF PORTSMOUTH PLANNING BOARD FOR "ADMINISTRATIVE APPROVAL FOR AMENDMENT TO APPROVED SITE PLAN PROPERTY LOCATED AT 99 HANOVER STREET - ASSESSORS MAP 125, LOT 23 (FORMERLY 195 HANOVER STREET - PORTWALK, LOT 2)" DATED: NOVEMBER 16, 2010
10. CITY OF PORTSMOUTH PLANNING BOARD FOR "ADMINISTRATIVE APPROVAL FOR AMENDMENT TO APPROVED SITE PLAN PROPERTY LOCATED AT 99 HANOVER STREET - ASSESSORS MAP 125, LOT 23 (FORMERLY 195 HANOVER STREET - PORTWALK, LOT 2)" DATED: MARCH 18, 2011
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12. CITY OF PORTSMOUTH PLANNING BOARD FOR "SITE PLAN APPLICATION FOR PROPERTY LOCATED AT 195 HANOVER STREET" DATED: JANUARY 24, 2012
13. CITY OF PORTSMOUTH PLANNING BOARD FOR "AMENDED SITE PLAN APPROVAL FOR PROPERTY LOCATED AT 195 HANOVER STREET" DATED: JULY 24, 2012
14. CITY OF PORTSMOUTH PLANNING BOARD FOR "SITE PLAN APPLICATION FOR PROPERTY LOCATED AT 195 HANOVER STREET (PORTWALK)" DATED: SEPTEMBER 26, 2012

**LICENSE LEGEND**

- VALET LICENSE
- 3 PARKING SPACES ON MAP 125 LOT 1



**MAP 125 LOT 1 - VALET PARKING LICENSE EXHIBIT**

<p><b>Tighe &amp; Bond</b>                  (CONSULTING) ARCHITECTS                  177 CORPORATE DRIVE                  PORTSMOUTH, NEW HAMPSHIRE 03801                  (603) 433-8818</p>	<p><b>PARKING SPACE LICENSE AND SIDEWALK LICENSE EXHIBIT</b>                  Portsmouth Lot 3                  Map 125 Lot 1                  195 Hanover Street                  Portsmouth, New Hampshire</p>																				
<p>DATE: SEPTEMBER 8, 2013                  DRAWN BY: JAS. BROWN, P.E.                  CHECKED BY: CALI                  PROJECT NO.: 23030                  FILE NO.: 2013-09-08-13030-0000</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 10%;">No.</th> <th style="width: 10%;">Description</th> <th style="width: 10%;">Date</th> <th style="width: 10%;">Type</th> <th style="width: 10%;">Status</th> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>	No.	Description	Date	Type	Status															
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**LICENSE AGREEMENT FOR  
ULTIMATE PARKING II, LLC  
D/B/A LAZ PARKING**

The City of Portsmouth (hereinafter "City") a municipal Corporation with a principal place of business of 1 Junkins Avenue, Portsmouth, New Hampshire 03801, for good and valuable consideration as set forth herein, hereby grants this Revocable License to Ultimate Parking II, LLC d/b/a LAZ Parking, Three Copley Place Suite 3202, Boston, MA 02116 (hereinafter Licensee) pursuant to the following terms and conditions:

1. **Area of License:** The City authorizes the Licensee to use the 3 designated spaces as depicted in Exhibit 2 for Valet Parking services on Portwalk Place a private street (hereinafter "Licensed Area"). The Licensed Area is the property of Portwalk HI LLC ("the Owner ") and is associated with the Hampton Inn & Suites.
  
2. **Use:** Licensee may make use of the Licensed Area for the purpose of providing valet parking services. Such activities are subject to the following conditions:
  - The hours of operation for valet parking services are 24 hours per day, seven days per week.
  - Licensee may not store parked vehicles on metered spaces on Portwalk Place, in municipal spaces (metered, garage, or otherwise) other than in municipal spaces that the City may designate and identify in writing, which shall be incorporated and made part of this Agreement. Licensee may not stack cars on Portwalk Place.
  - This Licensee will represent clearly and consistently that it is a private company and that the municipality is not responsible for any damage or loss to vehicles or property.
  - This License is exclusive and is for the benefit of the Owner of the Licensed Area.
  
3. **Signage:**
  - For the parking spaces designated in the Licensed Area, the owner is responsible for installing poles with signs that relay the use as described in paragraph 2. The City will determine



the placement of sign poles and will have final approval over the size and content of signs.

- This License Agreement also authorizes Licensee's use of one A-frame sign to identify those spaces identified by the City in this Agreement. Licensee shall coordinate the precise location of this signage with representatives of the City to ensure that pedestrian access and safety is maintained. Licensee will remove the sign if the Valet Service is not in operation.
4. **Term**: This License shall commence upon execution of this Agreement and continue for one (1) year. The License may be renewed upon the approval of the City's Parking and Traffic Safety Committee and the City Council and payment of the annual fee.
  5. **Payment Terms**: Licensee has tendered and the City has accepted \$1,500.00 as the annual permit fee for the Valet Parking Spaces in the Licensed Area.
  6. **Indemnification**: Licensee agrees to Indemnify and hold harmless the City of Portsmouth for any and all property damage, bodily injury, or personal injury which arises as a result of its use of the Licensed Area. This obligation survives termination or revocation of this Agreement.
  7. **Insurance**: At all times during the use and exercise of this License, Licensee agrees to maintain commercial general liability insurance covering its operation under this License in an amount not less than \$1,000,000 per occurrence. In addition, Licensee maintains direct primary garage keepers / Bailee insurance in an amount of not less than \$300,000 per occurrence. Such insurance shall name the City of Portsmouth as an Additional Insured. Certificates indicating the existence of this insurance shall be maintained on file at all times during the License period with the Parking and Transportation Division of the City of Portsmouth Public Works Department.
  8. **Maintenance of Area**: Licensee will maintain the Licensed Area in a neat and orderly fashion during Licensee's hours of use. The Licensee shall take such measures as may be necessary to maintain pedestrian and vehicle safety during the use of the Licensed Area for its valet service.
  9. **Damage**: Licensee agrees to take reasonable steps to remedy promptly any damage to the Licensed Area caused by the Licensee's activities. The Owners may elect to accept reasonable reimbursement from the Licensee in lieu of remedy.

10. **Compliance with Other Laws:** This Agreement does not relieve Licensee from compliance with any other local, state, or federal laws or regulations or conditions imposed by any local board. Failure to abide by any local, state, or federal laws or regulations may, at the City's discretion, result in revocation.
  
11. **Revocation:** The City or the owner may terminate this Agreement or any provision contained in this Agreement on 72 hours written notice if the public interest or the Owner's private interest requires such termination, in which case the City shall return all fees paid by Licensee on a pro-rata basis. This Agreement may be revoked or suspended immediately without notice by the City or the Owner for cause, e.g. violation of the terms of this License in which case, all fees paid by the Licensee shall remain the property of the City.

**CITY OF PORTSMOUTH**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
 Karen Conard, City Manager

Pursuant to vote of the City Council on \_\_\_\_\_.

**ULTIMATE PARKING II, LLC  
 d/b/a LAZ Parking**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Print Title: \_\_\_\_\_

**PREVIOUS APPROVALS**

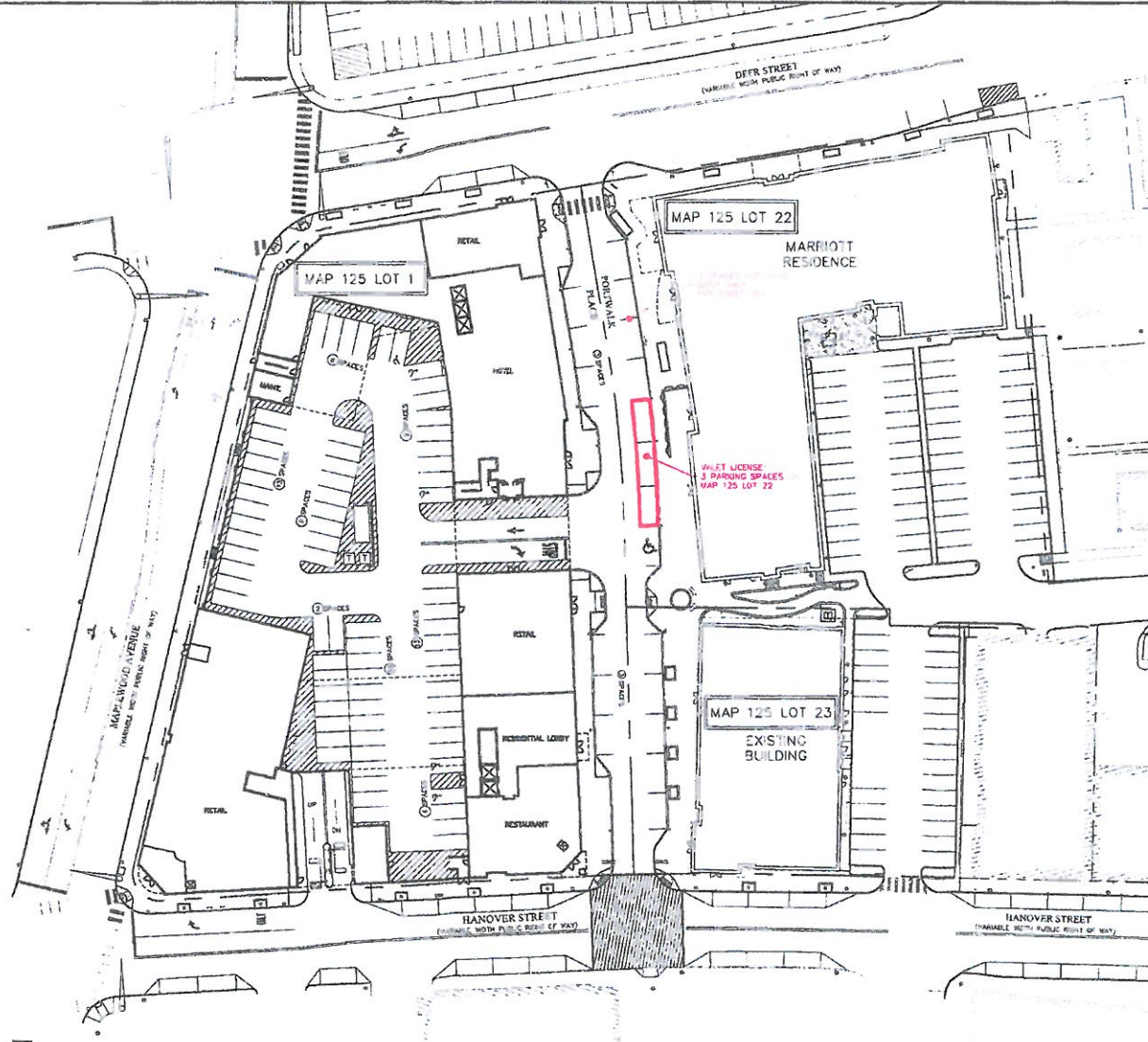
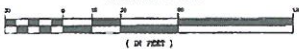
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**LICENSE LEGEND**

- VALET LICENSE
- 3 PARKING SPACES
- MAP 125 LOT 22



**GRAPHIC SCALE**



**MAP 125 LOT 22 - VALET PARKING LICENSE EXHIBIT**

<p>DATE: SEPTEMBER 8, 2013          SCALE: AS SHOWN          DESIGNED BY: PNC          DRAWN BY: CHL          APPROVED BY: [Signature]          PROJECT NO: 2220C          P.L. NO: [Redacted]</p>	<p><b>High &amp; Bond</b>          Consulting Engineers          Environmental Specialists          177 CORPORATE DRIVE          PORTSMOUTH, NEW HAMPSHIRE 03801          (603) 430-8018</p>
<p><b>PARKING SPACE LICENSE AND          SIDEWALK LICENSE EXHIBIT</b>          Portwalk Lot 3          Map 125 Lot 1          195 Hanover Street          Portsmouth, New Hampshire</p>	
	<p>Map No. _____          Date _____          Description _____          No. _____</p>

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1. **Area of License:** The City authorizes the Licensee to use the 3 designated spaces as depicted in Exhibit 1 for Valet Parking services on Portwalk Place a private street (hereinafter "Licensed Area"). The Licensed Area is the property of Parade Residence Hotel LLC ("the Owner ") and is associated with the Marriott Residence Inn and the Portsmouth Harbor Events & Conference Center.
2. **Use:** Licensee may make use of the Licensed Area for the purpose of providing valet parking services. Such activities are subject to the following conditions:
  - The hours of operation for valet parking services are 24 hours per day, seven days per week.
  - Licensee may not store parked vehicles on metered spaces on Portwalk Place, in municipal spaces (metered, garage, or otherwise) other than in municipal spaces that the City may designate and identify in writing, which shall be incorporated and made part of this Agreement. Licensee may not stack cars on Portwalk Place.
  - This Licensee will represent clearly and consistently that it is a private company and that the municipality is not responsible for any damage or loss to vehicles or property.
  - This License is exclusive and is for the benefit of the Owner of the Licensed Area.
3. **Signage:**
  - For the parking spaces designated in the Licensed Area, the owner is responsible for installing poles with signs that relay the use as described in paragraph 2. The City will determine the

placement of sign poles and will have final approval over the size and content of signs.

- This License agreement also authorizes Licensee's use of one A-frame sign to identify those spaces identified by the City in this Agreement. Licensee shall coordinate the precise location of this signage with representatives of the City to ensure that pedestrian access and safety is maintained. Licensee will remove the sign if the Valet Service is not in operation.
4. **Term:** This License shall commence upon execution of this Agreement and continue for one (1) year. The License may be renewed upon the approval of the City's Parking and Traffic Safety Committee and the City Council and payment of the annual fee.
  5. **Payment Terms:** Licensee has tendered and the City has accepted \$1,500.00 as the annual permit fee for the Valet Parking Spaces in the Licensed Area.
  6. **Indemnification:** Licensee agrees to indemnify and hold harmless the City of Portsmouth for any and all property damage, bodily injury, or personal injury which arises as a result of its use of the Licensed Area. This obligation survives termination or revocation of this Agreement.
  7. **Insurance:** At all times during the use and exercise of this License, Licensee agrees to maintain commercial general liability insurance covering its operation under this License in an amount not less than \$1,000,000 per occurrence. In addition, Licensee maintains direct primary garage keepers / Bailee insurance in an amount of not less than \$300,000 per occurrence. Such insurance shall name the City of Portsmouth as an Additional Insured. Certificates indicating the existence of this insurance shall be maintained on file at all times during the License period with the Parking and Transportation Division of the City of Portsmouth Public Works Department.
  8. **Maintenance of Area:** Licensee will maintain the Licensed Area in a neat and orderly fashion during Licensee's hours of use. The Licensee shall take such measures as may be necessary to maintain pedestrian and vehicle safety during the use of the Licensed Area for its valet service.
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11. **Revocation:** The City or the owner may terminate this Agreement or any provision contained in this Agreement on 72 hours written notice if the public interest or the Owner's private interest requires such termination, in which case the City shall return all fees paid by Licensee on a pro-rata basis. This Agreement may be revoked or suspended immediately without notice by the City or the Owner for cause, e.g. violation of the terms of this License in which case, all fees paid by the Licensee shall remain the property of the City.

**CITY OF PORTSMOUTH**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Karen Conard, City Manager

Pursuant to vote of the City Council on  
\_\_\_\_\_.

**ULTIMATE PARKING II, LLC  
d/b/a LAZ Parking**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

**VI. D**

**Park Street**

**Cass Street**

**Wibird Street**

**Middle Street**

Remove 1 space

Remove 3 spaces

201.03 ft

60.82 ft

200.49 ft



Foundry Garage

No Access to/from Private Street

Proposed DEAD END sign

361 Hanover St.

Private Street

Hill Street

Bridge Street

Hanover Street

Autumn Street

Tanner Street

ONE WAY

ONE WAY

Rock Street

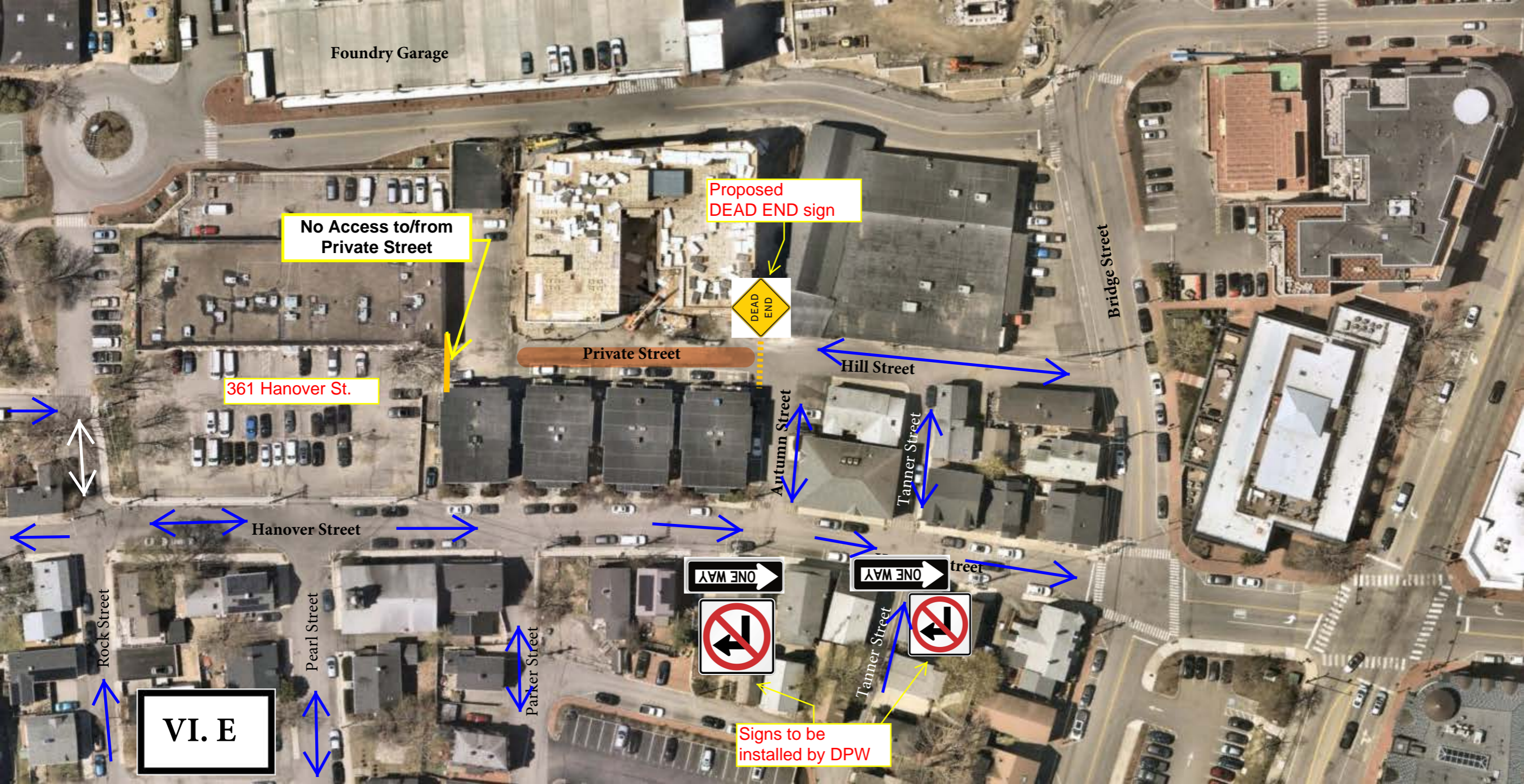
Pearl Street

Parker Street

Tanner Street

VI. E

Signs to be installed by DPW





ORDINANCE #

THE CITY OF PORTSMOUTH ORDAINS

That Chapter 7, VEHICLES, TRAFFIC and PARKING, Article X TOWING, Section 7.1004, TOWING OR IMMOBILIZATION OR MOTOR VEHICLES FOR NON-PAYMENT OF PARKING FINES, of the Ordinances of the City of Portsmouth, be amended as follows (deletions from existing language **stricken**; additions to existing language **bolded**; remaining language unchanged from existing):

**Section 7.1004: ~~TOWING OR IMMOBILIZATION OR TOWING OF MOTOR-~~  
VEHICLES FOR NON-PAYMENT OF PARKING **FINES PENALTIES****

**A. PURPOSE**

Notwithstanding any other provisions of these Ordinances, motor vehicles may be ~~towed and stored, or otherwise~~ immobilized by an **mechanical** Immobilization Device for non-payment of Parking **Violations fines,** in accordance with the following terms and conditions.

**B. DEFINITIONS**

1. **PARKING CLERKS:** The City Manager is **hereby** authorized to designate one or more Parking Clerks. ~~The Parking Clerk may be any individual employed by the City of Portsmouth whose position of employment is conducive to the performance of~~ to perform the duties contained in this section and other duties associated with the operation of the Parking Clerk's Office, including but not limited to maintaining parking records, reviewing and rendering decisions on parking appeals, and collecting payment of Parking Penalties.
2. **OWNERSHIP OR CONTROL:** The fact that a ~~motor~~ vehicle which is **illegally parked** subject to a Parking Violation is registered in the name of a person, business, or corporation ("Owner"), shall be considered prima facie proof that ~~the Owner~~ **such person, business, or corporation** was in control of the ~~motor~~ vehicle at the time of such Parking Violation or that ~~the Owner~~ **such person, business, or corporation** had authorized the use of ~~such the registered motor~~ vehicle.
3. **IMMOBILIZATION AND TOW RECORD:** The Parking Clerk's Office shall maintain records of all vehicles that individually or in combination with other vehicles owned by the same Owner, have accumulated unpaid Parking Penalties in excess of two hundred and fifty dollars (\$250). The Parking Clerk's Office will send a letter by first class mail to the registered Owner of vehicle(s) listed on the Immobilization and Tow Record if owner vehicle records are available. A vehicle included in the Immobilization and Tow Record is subject to being immobilized by an Immobilization Device or towed and held in storage pending final resolution of unpaid Parking Penalties.
4. **IMMOBILIZATION DEVICE:** A vehicle boot, wheel clamp, windshield blocking device, or any other apparatus which may be used for the purpose of immobilizing a vehicle listed in the Immobilization and Tow Record.

5. **ILLEGALLY PARKED:** The term "illegally parked" as used in this particular section and all other sections concerning PARKING in the Ordinances of the City of Portsmouth shall mean ~~any vehicle that that is subject to a Parking Violation, including but not limited those violations listed in Article IX, Section 7.901 of the Chapter: Any motor vehicle which is parked beyond the time limit for which money has been deposited in the metered space occupied by that particular motor vehicle, any vehicle parked beyond the time limit permitted in a restricted time free parking area, any vehicle parked beyond the time permitted at a restricted time metered parking space, any vehicle parked in a designated no-parking zone, and any vehicle although legally parked, which on that particular date and time, has accumulated five or more unpaid Parking Violations or which has accumulated unpaid parking violations in an amount in excess of two hundred fifty dollars on any or all vehicles at any time registered to the owner of said vehicle as shown on the records and is~~ and any vehicle included in the Immobilization and Tow Record maintained by the Parking Clerk.
6. **PARKING PENALTIES:** This Chapter sets forth parking and traffic rules and regulations. Violating these parking and traffic rules and regulations subjects the Owner of a vehicle to different forfeitures, penalties, fees and fines. For purposes of this Chapter, all such forfeitures, penalties, fees and fines are referred to collectively as Parking Penalties.
7. **PARKING VIOLATION:** A Parking Violation is any violation of the parking and traffic rules and regulations of the City of Portsmouth.

C. **NOTICE**

Any vehicle included in the Immobilization and Tow Record shall receive Notice of immobilization or towing for nonpayment of Parking Penalties. Notice shall be either posted on the vehicle or sent by first class mail at the address listed in state motor vehicle records. The Notice shall include the following:

~~At any time subsequent to the accumulation of unpaid parking fines in excess of two hundred fifty dollars (\$250.00) on any or all vehicles at the time registered to the owner of any vehicle on the records maintained by the Parking Clerk, the Parking Clerk may send Notice by certified mail to the registered owner of said vehicle or vehicles at the address on the registration.~~

1. A statement that describes that the Owner has accumulated unpaid Parking Penalties for Parking Violations on the vehicle or other vehicles registered in the Owner's name and failure to resolve all unpaid Parking Penalties within seven (7) calendar days from the date of the Notice will result in immobilization or towing and storage of the vehicle pending such resolution;
2. A reference to the website where the Owner may review records used to comprise the Immobilization and Tow Record;

3. A reference to the website where the Owner may make payment of unpaid Parking Penalties prior to immobilization or towing of the vehicle;
4. Contact information for the Parking Clerk's Office; and
5. A statement that the Owner may contact the Parking Clerk's Office to arrange a review or hearing to review the information used to comprise the Immobilization and Tow Record before the expiration of the Notice period.
  - a. ~~The date, time, and location of the violations leading to the issuance of the notice;~~
  - b. ~~A statement to the clear effect that failure to resolve the violations prior to a certain specified date not less than within five (5) days subsequent to the date of the notice, will lead to towing or immobilization of the vehicle pending such resolution;~~
  - c. ~~A statement that the recipient of the notice may contact the Parking Clerk to arrange a hearing on the subject of the violations.~~

#### D. REVIEW OR HEARING REQUEST

~~At the request of any recipient of a notice pursuant to this section, the Parking Clerk shall arrange a hearing at the Clerk's office. Such hearing shall be scheduled during normal business hours of City Hall. The Parking Clerk shall conduct and preside over all hearings scheduled under this section. The hearings shall be informal and the rules of evidence shall not apply. At such hearings the owner of the motor vehicle which is the subject of the hearing may present any defense of law or fact which is relevant to the issue of whether or not the subject vehicle should be placed on the list of vehicles subject to towing or immobilization.~~

Prior to immobilization or towing and storage of a vehicle listed on the Immobilization and Tow Record, the Owner may request a review or hearing regarding the information used to comprise the Immobilization and Tow Record by contacting the Parking Clerk's office. Owner may request an online or in person meeting with a Parking Clerk during posted office hours. If, after any review or hearing, the Parking Clerk confirms the information on the Immobilization and Tow Record, and if payment for the outstanding Parking Penalties is not received prior to the Notice period expiring, the vehicle will be immobilized or towed. The decision of the Parking Clerk shall be final, subject only to judicial review.

~~**TOW OR IMMOBILIZATION LIST :** The Parking Clerk shall maintain a list of vehicles which are subject to being towed and held in storage or immobilized by a mechanical device pending final resolution of unpaid parking violations. Contained on this list shall be all motor vehicles for which the notice specified in Article 4 above was provided. Motor Vehicles shall not be placed on the said list in the event that the Parking Clerk, after hearing, orders otherwise, or in the event that the fine is paid in full for all of the violations~~

~~contained in the notice mailed.~~

**E. ~~TOWING/STORAGE OR~~ IMMOBILIZATION OR TOWING/STORAGE**

Upon the determination- that any vehicle which is listed on the Immobilization and Tow Record is ~~Tow and Immobilization List pursuant to Article 6 above~~ parked on any public way or in any municipal lot, and payment of unpaid Parking Violations has not been received by the Parking Clerk prior to the expiration of the Notice period, ~~parked on any public way or in any municipal parking lot, the car~~ the vehicle may be immobilized or ~~may be~~ towed and stored.

**F. RELEASE OF ~~TOWED OR~~ IMMOBILIZED OR TOWED VEHICLES; REMOVAL FROM ~~LIST~~ IMMOBILIZATION AND TOW RECORD: Motor**

Vehicles may be removed from the ~~Tow or Immobilization List~~ Immobilization and Tow Record, released from storage after towing or may have Immobilization Devices removed in the following manner:

1. By order of the Parking Clerk after ~~review or~~ hearing;
2. By payment in full of all Parking Penalties attributed to or arising out of the Parking Violations referenced in the Immobilization and Tow Record; ~~contained in the Notice issued pursuant to Article 4 Section C above;~~
3. By posting a cash bond with the Parking Clerk's Office in any amount sufficient to make payment in full of all Parking ~~Penalties~~ fines Penalties arising out of the Parking Violations contained in the Immobilization and Tow Record ~~issued pursuant to Article 4 Section C above~~ to allow a judicial determination of the violations pursuant to State law;
4. By a judicial determination resolving the ~~said~~ Parking Violations in accordance with State law and the payment of any Parking Penalties arising out of such determination; or
5. Payment of all fees and charges incurred by the City for the immobilization, towing and storage of the vehicle.

**G. UNAUTHORIZED REMOVAL OF IMMOBILIZATION DEVICE**

Any person removing an immobilization device without authority shall be guilty of a violation punishable by a fine of not more than ~~\$500~~ \$1,000.

## **Section 7.1004: IMMOBILIZATION OR TOWING OF VEHICLES FOR NON-PAYMENT OF PARKING FINES PENALTIES**

### **A. PURPOSE**

Notwithstanding any other provisions of these Ordinances, motor vehicles may be immobilized by an Immobilization Device for non-payment of Parking Violations in accordance with the following terms and conditions.

### **B. DEFINITIONS**

1. **PARKING CLERKS:** The City Manager is authorized to designate one or more Parking Clerks to perform the duties contained in this section and other duties associated with the operation of the Parking Clerk's Office, including but not limited to maintaining parking records, reviewing and rendering decisions on parking appeals, and collecting payment of Parking Penalties.
2. **OWNERSHIP OR CONTROL:** The fact that a vehicle which is subject to a Parking Violation is registered in the name of a person, business, or corporation ("Owner"), shall be considered prima facie proof that the Owner was in control of the vehicle at the time of such Parking Violation or that the Owner had authorized the use of the vehicle.
3. **IMMOBILIZATION AND TOW RECORD:** The Parking Clerk's Office shall maintain records of all vehicles that individually or in combination with other vehicles owned by the same Owner, have accumulated unpaid Parking Penalties in excess of two hundred and fifty dollars (\$250). The Parking Clerk's Office will send a letter by first class mail to the registered Owner of vehicle(s) listed on the Immobilization and Tow Record if owner vehicle records are available. A vehicle included in the Immobilization and Tow Record is subject to being immobilized by an Immobilization Device or towed and held in storage pending final resolution of unpaid Parking Penalties.
4. **IMMOBILIZATION DEVICE:** A vehicle boot, wheel clamp, windshield blocking device, or any other apparatus which may be used for the purpose of immobilizing a vehicle listed in the Immobilization and Tow Record.
5. **ILLEGALLY PARKED:** The term "illegally parked" as used in this particular section and all other sections concerning PARKING in the Ordinances of the City of Portsmouth shall mean any vehicle that that is subject to a Parking Violation, including but not limited those violations listed in Article IX, Section 7.901 of the Chapter and any vehicle included in the Immobilization and Tow Record maintained by the Parking Clerk.
6. **PARKING PENALTIES:** This Chapter sets forth parking and traffic rules and regulations. Violating these parking and traffic rules and regulations subjects the Owner of a vehicle to different forfeitures, penalties, fees and fines. For purposes of this Chapter, all such forfeitures, penalties, fees and fines are referred to collectively as Parking Penalties.

7. **PARKING VIOLATION:** A Parking Violation is any violation of the parking and traffic rules and regulations of the City of Portsmouth.

**C. NOTICE**

Any vehicle included in the Immobilization and Tow Record shall receive Notice of immobilization or towing for nonpayment of Parking Penalties. Notice shall be either posted on the vehicle or sent by first class mail at the address listed in state motor vehicle records. The Notice shall include the following:

1. A statement that describes that the Owner has accumulated unpaid Parking Penalties for Parking Violations on the vehicle or other vehicles registered in the Owner's name and failure to resolve all unpaid Parking Penalties within seven (7) calendar days from the date of the Notice will result in immobilization or towing and storage of the vehicle pending such resolution;
2. A reference to the website where the Owner may review records used to comprise the Immobilization and Tow Record;
3. A reference to the website where the Owner may make payment of unpaid Parking Penalties prior to immobilization or towing of the vehicle;
4. Contact information for the Parking Clerk's Office; and
5. A statement that the Owner may contact the Parking Clerk's Office to arrange a review or hearing to review the information used to comprise the Immobilization and Tow Record before the expiration of the Notice period.

**D. REVIEW OR HEARING REQUEST**

Prior to immobilization or towing and storage of a vehicle listed on the Immobilization and Tow Record, the Owner may request a review or hearing regarding the information used to comprise the Immobilization and Tow Record by contacting the Parking Clerk's office. Owner may request an online or in-person meeting with a Parking Clerk during posted office hours. If, after any review or hearing, the Parking Clerk confirms the information on the Immobilization and Tow Record, and if payment for the outstanding Parking Penalties is not received prior to the Notice period expiring, the vehicle will be immobilized or towed. The decision of the Parking Clerk shall be final, subject only to judicial review.

**E. IMMOBILIZATION OR TOWING/STORAGE**

Upon the determination that any vehicle which is listed on the Immobilization and Tow Record is parked on any public way or in any municipal lot, and payment of unpaid Parking Violations has not been received by the Parking Clerk prior to the expiration of the Notice period, the vehicle may be immobilized or ~~may be~~ towed and stored.

**F. RELEASE OF IMMOBILIZED OR TOWED VEHICLES; REMOVAL FROM IMMOBILIZATION AND TOW RECORD**

Vehicles may be removed from the Immobilization and Tow Record, released from storage after towing or may have Immobilization Devices removed in the following manner:

1. By order of the Parking Clerk after review or hearing;
2. By payment in full of all Parking Penalties attributed to or arising out of the Parking Violations referenced in the Immobilization and Tow Record;
3. By posting a cash bond with the Parking Clerk's Office in any amount sufficient to make payment in full of all Parking Penalties arising out of the Parking Violations contained in the Immobilization and Tow Record to allow a judicial determination of the violations pursuant to State law;
4. By a judicial determination resolving the Parking Violations in accordance with State law and the payment of any Parking Penalties arising out of such determination; or
5. Payment of all fees and charges incurred by the City for the immobilization, towing and storage of the vehicle.

**G. UNAUTHORIZED REMOVAL OF IMMOBILIZATION DEVICE**

Any person removing an immobilization device without authority shall be guilty of a violation punishable by a fine of not more than \$1,000.



Washington Street

Hancock Street

Gates Street

Area of Concern

VI. G





Langdon St

McDonough St

Langdon St

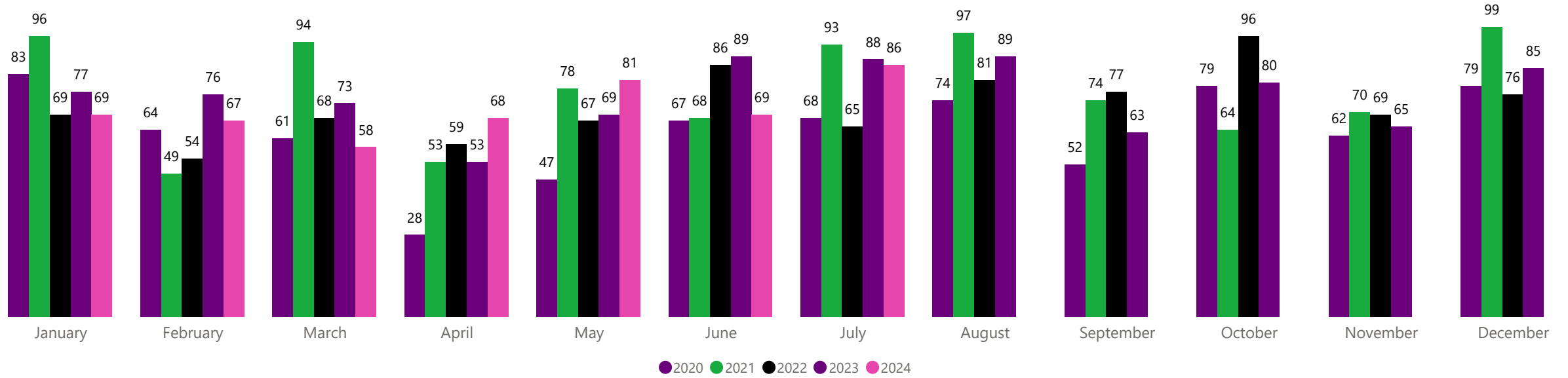
McDonough St

Cornwall St

VII. B

Requested All-Way Stop

# PORTSMOUTH ACCIDENT REPORT

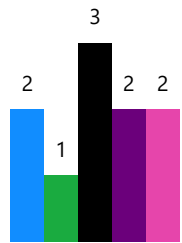


July 2024 - 51 reportable crashes, damage > \$1,000

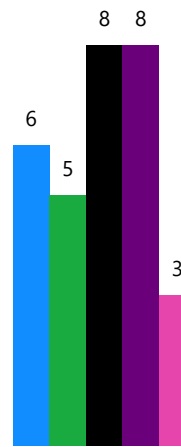


## YEARLY TOTALS

Month	2024
May	1
June	0
July	0
<b>Total</b>	<b>2</b>

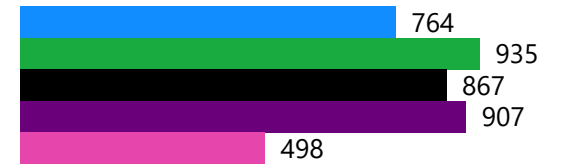


● 2020 ● 2021 ● 2022 ● 2023 ● 2024



● 2020 ● 2021 ● 2022 ● 2023 ● 2024

Month	2024
May	0
June	1
July	2
<b>Total</b>	<b>3</b>



● 2020 ● 2021 ● 2022 ● 2023 ● 2024



VIII. A

CHAPTER 85  
SB 430 - FINAL VERSION

02/08/2024 0362s

2024 SESSION

24-2959  
11/06

SENATE BILL **430**

AN ACT relative to establishing a council to study the impacts of electric vehicles, e-mobility devices, and the associated lithium-ion batteries on first responder response, the environment, building and fire codes, life safety, and property protection.

SPONSORS: Sen. Birdsell, Dist 19

COMMITTEE: Transportation

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AMENDED ANALYSIS

This bill establishes a council to study the impacts of electric vehicles, e-mobility devices, and the associated lithium-ion batteries on first responder response, the environment, building and fire codes, life safety, and property protection.

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Explanation: Matter added to current law appears in ***bold italics***.  
Matter removed from current law appears [~~in brackets and struckthrough.~~]  
Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

**VIII. C**

CHAPTER 85  
SB 430 - FINAL VERSION

02/08/2024 0362s

24-2959  
11/06

STATE OF NEW HAMPSHIRE

*In the Year of Our Lord Two Thousand Twenty Four*

AN ACT relative to establishing a council to study the impacts of electric vehicles, e-mobility devices, and the associated lithium-ion batteries on first responder response, the environment, building and fire codes, life safety, and property protection.

*Be it Enacted by the Senate and House of Representatives in General Court convened:*

1 85:1 New Section; Council to Study the Impacts of Electric Vehicles, E-mobility Devices, and the  
2 Associated Lithium-ion Batteries on First Responder Response, the Environment, Building and Fire  
3 Codes, Life Safety, and Property Protection. Amend RSA 154 by inserting after section 8-c the following  
4 new section:

5 154:8-d Council to Study the Impacts of Electric Vehicles, E-mobility Devices, and the Associated  
6 Lithium-ion Batteries on First Responder Response, the Environment, Building and Fire Codes, Life  
7 Safety, and Property Protection.

8 I. There is established a council to study the impacts of electric vehicles, e-mobility devices, and  
9 the associated lithium-ion batteries on first responder response, the environment, building and fire codes,  
10 life safety, and property protection.

11 II. The members of the council shall be as follows:

- 12 (a) The commissioner of safety, or designee;  
13 (b) The insurance commissioner, or designee;  
14 (c) The commissioner of the department of transportation, or designee;  
15 (d) The commissioner of the department of environmental services, or designee;  
16 (e) The state fire marshal, or designee, who shall serve as chair;  
17 (f) The director of the division of motor vehicles, or designee;  
18 (g) A representative of the New Hampshire Municipal Association, appointed by the  
19 association;  
20 (h) A fire chief, appointed by the New Hampshire Association of Fire Chiefs;  
21 (i) One member appointed by the New Hampshire Auto Dealer's Association;  
22 (j) One member appointed by the New Hampshire Towing Association;  
23 (k) One member appointed by the New Hampshire Association of Chiefs of Police;  
24 (l) A representative of the Professional Firefighters of New Hampshire, appointed by that  
25 organization.

26 III. The council shall study:

- 27 (a) The occurrence of electric vehicle, e-mobility device and the associated lithium-ion  
28 batteries fire department responses in New Hampshire;  
29 (b) The impacts to public safety response and personal protective equipment;  
30 (c) The impacts to the built environment;  
31 (d) The impacts to the environment to include air, water and ground pollution;

CHAPTER 85  
SB 430 - FINAL VERSION  
- Page 2 -

- 1 (e) The impacts to the state transportation system;
- 2 (f) Cost and administration of first responder training;
- 3 (g) The impacts to the state building and fire codes.

4 IV. The council may solicit input from any person or entity the council deems relevant to its study.

5 V. The first meeting of the council shall be called by the state fire marshal. The first meeting of  
6 the council shall be held within 45 days of the effective date of this section. Seven members of the council  
7 shall constitute a quorum.

8 VI. On or before November 1, 2024, the council shall submit an interim report of its findings and  
9 any recommendations for proposed legislation to the president of the senate, the speaker of the house of  
10 representatives, the senate clerk, the house clerk, the governor, and the state library and shall submit a  
11 final report on or before November 1, 2025.

12 85:2 Prospective Repeal. RSA 154:8-d, relative to establishing a council to study the impacts of  
13 electric vehicles, lithium-ion batteries, and e-mobility devices on first responder response, the  
14 environment, building and fire codes, and life and safety property protection, is repealed.

15 85:3 Effective Date.

- 16 I. Section 2 of this act shall take effect November 1, 2025.
- II. The remainder of this act shall take effect upon its passage.

Approved: June 14, 2024

Effective Date:

I. Section 2 effective November 1, 2025

II. Remainder effective June 14, 2024

CHAPTER 249  
HB 1550 - FINAL VERSION

7Mar2024... 0651h  
04/18/2024 1527s

2024 SESSION

24-2524  
12/08

HOUSE BILL **1550**

AN ACT authorizing municipalities to reduce speed limits seasonally.

SPONSORS: Rep. Ebel, Merr. 7; Rep. McConkey, Carr. 8; Rep. Grote, Rock. 24; Rep. Rombeau, Hills. 2; Rep. Crawford, Carr. 3; Rep. Wolf, Merr. 7; Rep. Edgar, Rock. 29; Rep. Kenney, Straf. 10; Rep. Milz, Rock. 13; Sen. Ward, Dist 8; Sen. Watters, Dist 4; Sen. Prentiss, Dist 5; Sen. Pearl, Dist 17

COMMITTEE: Transportation

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ANALYSIS

This bill authorizes municipalities to reduce speed limits seasonally.

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Explanation: Matter added to current law appears in ***bold italics***.  
Matter removed from current law appears [~~in brackets and struck through.~~]  
Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

CHAPTER 249  
HB 1550 - FINAL VERSION

7Mar2024... 0651h  
04/18/2024 1527s

24-2524  
12/08

STATE OF NEW HAMPSHIRE

*In the Year of Our Lord Two Thousand Twenty Four*

AN ACT authorizing municipalities to reduce speed limits seasonally.

*Be it Enacted by the Senate and House of Representatives in General Court convened:*

1 249:1 New Paragraph; Rules of the Road; Speed Limitations; Alteration of Limits. Amend RSA  
2 265:63 by inserting after paragraph V the following new paragraph:

3 VI.(a) Notwithstanding the provisions of paragraph I and RSA 265:60, II, or any other law to the  
4 contrary, the governing body of a municipality, or its designee, upon the basis of an engineering and traffic  
5 investigation, may act on its own, or in response to a petition of at least 10 residents of that municipality,  
6 to reduce any prima facie speed limit to provide reasonable and safe conditions upon any part of the  
7 municipal highway system that is seasonally congested by pedestrian or bicycle traffic.

8 (b) The resident petition submitted to the governing body of the municipality, or its designee,  
9 for the municipality's assessment of a seasonal speed limit request shall designate the area of the  
10 highway system to be affected and the reasons for the reduction in the speed limit request. The  
11 municipality, or designee, may recommend a seasonal decrease in the posted prima facie speed limit  
12 based upon an assessment in response to a resident petition, and upon the basis of an engineering and  
13 traffic investigation.

14 (c) There shall be only one seasonal speed limit permitted, but in no case shall the seasonal  
15 speed limit be less than 20 miles per hour, or exceed a maximum duration of 4 months, in any 12-month  
16 period.

17 (d) A municipality may specify the time of day when the reduced seasonal speed limit would  
18 be in effect.

19 (e) A municipality, or designee, approving a seasonal speed limit shall bear the cost of  
20 signage. The design, construction, and installation of any seasonal signage shall be approved by the  
21 commissioner of the department of transportation.

249:2 Effective Date. This act shall take effect upon its passage.

Approved: July 19, 2024  
Effective Date: July 19, 2024



# **New Hampshire Seacoast Greenway Rail Trail Rules**

1. Leash and control pets
2. Carry out all waste
3. Keep right, pass left. Give an audible signal when passing
4. Be respectful of other trail users: bicycles yield to pedestrians and horses, pedestrians yield to horses
5. No motor vehicles except electric wheelchairs, Class 1 & Class 2 e-bikes
6. Cyclists under 16 must wear a helmet per state law